

Storeperson

Founded in 1987, Metrol are global leaders in the innovation, development and operation of wireless down-hole systems. Our main office is located in Kirkhill Industrial Estate in Dyce, but operations are global, and we have offices in Dubai, the United States and other worldwide locations.

We deliver excellence in innovation and performance by caring about our relationships – both with our team and our clients. With a family business culture, we aim to create and provide a working environment that promotes from within, encourages training and development and allows and trusts individuals to maintain a work-life balance.

Benefits Include

- Culture that promotes teamwork and empowering individuals to make a difference
- Challenging role with on-the job training and career progression opportunities
- Further Education opportunities
- 33 days holiday with long service awards
- Company Pension contributions
- Private Healthcare and Life Insurance
- Cycle to Work Scheme

We are looking for an enthusiastic and capable individual to join our busy materials team in Dyce. The Storeperson will support the business by effectively processing and managing stock and materials in accordance with Company procedures to meet demand.

Principal Duties Include

- Issue and receive stock items ensuring that stock accuracy is maintained at all times
- Ensure the tasks that assist with the maintenance of stock accuracy are carried out in accordance with company procedures and that relevant authorisation has been given prior to changes being made
- Perform accurate kitting of parts for manufacturing in a timely manner
- Perform goods-in and goods-out tasks and transactions relating to the receipt and despatch of goods
- Perform routine and ad-hoc stock checks
- Ensure the security of the stores and stock within is maintained at all times

Required Skills & Experience

- Previous experience in a stores or materials role, ideally within an engineering or manufacturing company
- Experienced in using stock management database systems and MS Office applications
- Experienced in picking, packing and despatching goods
- Excellent analytical and numerical skills with a keen eye for detail
- Excellent organisation, communication and interpersonal skills
- Valid UK driving license
- Secondary education including English and Maths at Grade C or above

Location

Howe Moss Pace, Kirkhill Industrial Estate, Dyce, Aberdeen.

Working Hours

Working hours will be Monday to Friday, 8.00am-4.00pm. Due to its nature, this will be a site-based role.

To apply, please email a CV and Cover Letter to Metrol's HR Department – vacancies-technical@metrol.co.uk