

Document Number: FT0190

Document Title:  
Operations Supervisor

### Position: OPERATIONS SUPERVISOR

#### Reporting Line

The Operations Supervisor will report directly to the Regional Operations Manager

#### Role

Supervise all aspects of Metrol's world-wide operations controlled by Dubai base.

Full time equivalent hours (FTE) for this role is 37.5 hours per week.

#### Principal Duties & Responsibilities

The Operations Supervisor will be required to:

- liaise with clients, and technical dept., overseeing/designing systems;
- attend project & sales meetings with clients;
- assign & supervise field staff in preparation of equipment systems, diagrams & procedures;
- direct workshop and warehouse staff during all aspects of job preparation and load out;
- liaise with clients on all aspects of personnel and equipment logistics;
- supervise all aspects of Metrol operational personnel and equipment logistics;
- liaise with sales staff on new projects, and invoicing;
- ensure equipment inventory is fit for workload;
- identify training requirements for operations staff;
- support and encourage all staff members to reach their potentials within the Metrol context;
- encourage harmonious relationships between all staff and clients;
- promote safe working practices throughout Metrol;
- ensure all operations QA is up-to-date;
- keep Operations Manager up-to-date on all issues;
- promote Metrol and act as an exemplary employee of Metrol at all times.

#### Required Knowledge & Experience

- In depth knowledge of all Metrol equipment and systems.
- In depth knowledge of well testing.
- Man-management skills.
- Project management skills.
- Conversant with Metrol HSEQ systems, and general wellsite safety procedures and standards.

#### Competency

- IOSH Managing safely
- Customer selling, negotiations and Presentation skills workshop
- Complete offshore training Matrix

#### Location

Metrol Technology FZ-LLC, Dubai although there may be a requirement to work remotely and / or visit and work at other locations as requested by the Company

**Apply by email only with your full CV to [vacancies@metrol.ae](mailto:vacancies@metrol.ae)**