

### Materials Manager

Founded in 1987, Metrol are global leaders in the innovation, development and operation of wireless down-hole systems. Our main office is located in Kirkhill Industrial Estate in Dyce, but operations are global, and we have offices in Dubai, the United States and other worldwide locations.

We deliver excellence in innovation and performance by caring about our relationships – both with our team and our clients. With a family business culture, we aim to create and provide a working environment that promotes from within, encourages training and development and allows and trusts individuals to maintain a work-life balance.

### Benefits Include

- Culture that promotes teamwork and empowering individuals to make a difference
- Challenging role with on-the job training and career progression opportunities
- Further Education opportunities
- 33 days holiday with long service awards
- Company Pension contributions
- Private Healthcare and Life Insurance
- Cycle to Work and EV Lease Scheme

The Materials Manager is responsible for leading Metrol's store's function and establishing the inventory control, asset management, and ERP disciplines needed to support reliable delivery and control across our business. The role provides direct management of a stores team and takes clear ownership of stock data integrity, goods flow, and asset accuracy – ensuring physical reality and system records are consistently aligned. Working with teams across the business the Materials Manager builds the process discipline, team capability, and system rigor that underpins Metrol's operational performance.

### Principal Duties Include

- Lead, manage, and develop the stores team; establish clear roles, responsibilities, and daily operating standards.
- Implement and maintain disciplined processes for goods receipt, stock issue, returns, location management, and cycle counting including the annual count reporting.
- Own the accuracy of inventory records across raw materials, work in progress, finished goods, and service consumables; ensure physical stock and ERP records are consistently aligned.
- Own and develop Metrol's materials and inventory data within the ERP; ensure stock, asset, and equipment records are accurate, correctly classified, and system-held across the full operational footprint – from stores to site, offshore, and internationally. Demonstrate the ability to leverage technology to design efficient, data-driven processes with automated data flows across teams.
- Partner with Finance and Business Systems to ensure the ERP correctly supports inventory, asset, and financial reporting requirements; drive ongoing ERP development and maturation within the function.
- Work closely with the Mechanical QC function to ensure incoming materials, components, and equipment are correctly receipted into stock following inspection; maintain clear processes for handling rejected, quarantined, or conditionally accepted items so that inventory records always reflect actual usable stock
- Manage the free-issue process for materials supplied to external manufacturers and suppliers; maintain accurate records of items issued, track returns and consumed quantities, and own the resolution of discrepancies – ensuring supplier-held Metrol material is accounted for at all times.
- Provide reliable stock availability data to supply chain and operational functions; ensure reorder triggers, delivery, and stock allocation are seamlessly connected to procurement and scheduling processes.
- Support kitting and pick activity for operations; ensure components are correctly issued against jobs and available on time.
- Drive simplification, accuracy, and consistency across stores processes; identify and reduce waste arising from stock errors, informal movements, and poor data, including a systematic approach to ageing and non-moving stock.
- Maintain a high standard of personal safety in the workplace, observing all company QHSE requirements and obligations.

### Required Skills & Experience

- Proven experience of managing, or setting up a stores, warehouse, or inventory function in a technical manufacturing or service environment; oilfield services experience is advantageous.
- Track record of leading and developing a team, with the ability to set standards, build capability, and hold people accountable.
- Hands-on ERP experience with a sound understanding of inventory modules, transaction flows, and data integrity; experience improving ERP adoption or correcting poor data is particularly relevant.
- Strong working knowledge of inventory control disciplines: cycle counting, location management, goods receipt, stock issue, equipment status, and stock reconciliation.

### Desirable Skills & Experience

- Leads the team through new ways of working; creates confidence, clarity of expectation, and ownership
- Works effectively with engineering, operations, and finance; builds trust through reliable delivery, accurate information.
- Understands how inventory accuracy and transaction discipline drive delivery reliability and financial accuracy.
- Leverages technology and system capability to design and implement data-driven processes; reduces manual intervention and builds automated data flows that improve accuracy and free up team capacity.
- Comfortable working with gaps in data and process; diagnoses current-state issues clearly and builds a practical improvement plan.
- Manages competing demands, makes sensible trade-offs, and maintains accuracy when it is busy and messy.

### Location

Howe Moss Pace, Kirkhill Industrial Estate, Dyce, Aberdeen, though there may be a requirement to visit and work at other locations.

### Working Hours

Full-Time Role

To apply, please email a CV and Cover Letter to Metrol's HR Department – [HR@metrol.co.uk](mailto:HR@metrol.co.uk)